



Hill Avenue Academy

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Executive Headteacher: Mr E Hateley

Head of School: Miss H Kahlon



Dear parents and carers

05/01/21

RE: Critical Keyworker and Vulnerable Children

Everyone at Hill Avenue Academy hopes that this letter finds you and your families safe and well.

Dates and times of the day

Wednesday 6th January 2021

Nursery: Childcare provision will start at **8.45am** and finish at **11.45am**

Reception – Year 6 : Childcare provision will start at **8.45am** and finish at **3.15pm**

General Guidance

- Children will need to wear their school uniform
- Children will be required to bring a packed lunch (with drink) or alternatively can choose from the hot meals menu
- Children must have a water bottle, which they can access throughout the day. They are asked to only bring these items to school and to leave other belongings at home
- Children will be organised into a bubble with whom they will stay with in school in order to reduce the contact with others outside the group
- Children must be brought to school and collected by one parent only
- Children will be attending from Monday until Friday

Arrival and dismissal times

We have a revised one-way system to enter and exit school. The gate on Hill Avenue will be used as an entrance and parents are asked to queue (social distancing) on the pavement. The gates will be opened at **8.45am** to allow the children to enter the school car park and walk towards the pupil entrance where a member of staff will meet them. Parents are not permitted to enter the school premises.

Nursery children can be collected from the main entrance at **11.45am**.

At **3.15pm** the front gate will be opened to allow parents to collect Year 1-6 from the lower playground and Reception children from the main entrance.

Facemasks

All parents and carers need to wear facemasks at all times in order to keep everyone safe.

Classroom layout

To ensure social distancing each of the children will be allocated a desk. Children will have their own resources that are cleaned regularly throughout the day. In order to prevent any cross contamination, shared resources have been removed from the classroom and children will be provided with the resources they need. In each class there will be a teacher who will support the children during their learning time.

Additional Information

- Children will spend their day with their bubble. When outside on the playground, each bubble will have a specifically allocated area on the playground to play
- Children will be able to interact with their peers and staff both in the classroom and outside on the playground at a social distance
- When walking around the building children are asked to ensure they follow social distancing guidelines. Visual posters have been displayed throughout the building to give children reminders
- Children will be asked to wash their hands regularly and can at any time wash their hands on request
- Rooms will be cleaned regularly throughout the day

In summation, the safety and well-being of our children and staff is our main priority, and we will regularly review and revise the control measures in place accordingly. The agreed measures will remain in place until we receive full assurance from the government that it is 100% safe for children to return to school under normal conditions. Until then, we will continue to innovate our practice in providing the best possible support for our children and families.

Everyone at Hill Avenue Academy would like to express their sincere thanks to you for your support at this challenging time and we hope that you and your family stay safe and well.

Warmest wishes,

Miss H.Kahlon
Head of School

